

# filing

 (*fil-ing*)

## Definition

v. 1 to arrange in order for future reference; 2 smooth with a steel tool; n. a set of related records either written or electronic kept together

## Example Sentence

Teresa is **filing** the magazines. OR She is **filing** her nails.

## Synonyms

arrange; organize; put in place; order

## Antonyms

disarrange; disorder

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